

WTTC VOLUNTEER TRAINING POLICY

Volunteers are the backbone of any organisation. It is the people who give their time who contribute the most in benefit of our community. Worthing Table Tennis Club CIC (WTTC) will support and demonstrate its appreciation to everyone who makes a positive contribution. By volunteering within the club's framework, the candidates will be offered compensation in the forms of:

- Free access to club sessions – including training camps and tournaments.
- Free Club Shirt.
- Discounts when purchase equipment.
- Access to Certified Training.
- Invitation to Staff/Volunteers dinners.

WTTC is committed to training and up skilling its volunteers, as well as ensure that they recognise their time is valuable and acknowledged. However, volunteers must guarantee continuity.

To protect itself and volunteers against abuse of any nature, WTTC has the following Volunteer Training policy:

- All Volunteers must go under WTTC Volunteer Induction process.
- WTTC will ensure all volunteers are suitable certified to be volunteering within the club. DBS Checks and Safeguarding Training will be required when dealing with young children and vulnerable adults.
- WTTC expects all volunteers, who have been volunteering in a capacity within the club, to require financial support towards training courses. A minimum amount of hours will have to be presented before approving this aid.
- WTTC expects all volunteers wanting financial help towards training courses, as named above, are long-term members of the club.
- WTTC will try to support financially, any club volunteer to become a Level 1 Coach or move up a level whenever possible at discretion of the Board of Directors. Financial contributions towards the cost of Coaching Courses may vary from person to person, depending on:
 - Level of Course.
 - Financial situation of the club.
 - Volunteer's motivation and future commitment to the club.

However, all efforts will be made to secure funding to keep the volunteers financial input to a minimum.

- WTTTC volunteers who already contribute their time in other club roles other than coaching who feel their skills and contribution towards the club could be improved by attending a course need to apply to the Board of Directors in writing in plenty of time before the course deadline is for discussion.
- WTTTC expects all volunteers upon completion of the training to feedback to the club and help implement any new skills and training to benefit the club.
- Volunteers may be required to pay for the training/course themselves and claim back via a volunteer expenses form.
- Volunteers will have a “Volunteer Log” to register their hours. This will support assessment and discussions with the Board of Directors for compensation reasons.